

WLC STRATEGIC COUNCIL MEETING MINUTES – DECEMBER 2017 - APPROVED

Meeting:	December 2017 Strategic Council Meeting	Facilitator:	Bryan Hughes, President
Date:	12/14/2017	Minute Taker:	Troy Wenck, Secretary
Location:	Woodbury Lutheran Church – Valley Creek Campus	Participants:	Voting Council Members: <ul style="list-style-type: none"> • Bryan Hughes, President • Renee Boehme, Vice President • Lisa Smith, Treasurer • Bob Petrich, Lead Elder (via phone) • Cynthia Gustafson • Linda Tank Non-Voting Participants: <ul style="list-style-type: none"> • Pastor Tom Pfothhauer • Mark Stutelberg, Business Administrator • Vicar Christian Jones
Start/End Times:	6:30 AM – 8:00 AM	Absentees:	Voting Council Members: <ul style="list-style-type: none"> • Troy Wenck, Secretary • Tim Reberg • Brian Schouviller

AGENDA ITEM	DISCUSSION POINTS	MOTIONS, DECISIONS AND/OR ACTION ITEMS
Opening	<ul style="list-style-type: none"> • Meeting opened with Prayer 	
Open Forum	<ul style="list-style-type: none"> • Pastor Tom shared a paper that a visitor had written about their visit to Woodbury Lutheran to complete an assignment given by a professor at Concordia University. The paper was very uplifting and it talked about how positive an experience they had while at our church. 	<ul style="list-style-type: none"> • None
Approval of Prior Month's Minutes	<ul style="list-style-type: none"> • None 	<ul style="list-style-type: none"> • Decision: Cynthia Gustafson moved to accept the November meeting minutes and Lisa Smith seconded the motion. The motion carried unanimously.

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Consent Agenda Topic: Senior Pastor Report	<ul style="list-style-type: none"> Discussed Mark Sheppard's retirement Discussed the state of the Missouri Synod. Pastor Tom shared some of the ways in which the Synod continues to weaken. Discussed the status of Dean Dunavan on his pursuit of the SMP program. Unfortunately, there will be no spring Cohort developed, so Dean will have to wait until next fall to get started on the program. There was not an update available on how the vote to approve of Dean's candidacy for this program. 	<ul style="list-style-type: none"> Action Item (November) –Tom Pfothauer to develop strategy to respond to Mark Sheppard's retirement in May 2018. (December Update) - Set up a committee of knowledgeable members that can define the type of individual we are looking for and begin the search process. Needs to be able to design a worship service as well as drive music ministry forward in a multi-campus, dynamic environment like Woodbury Lutheran. Action Item (December) –Tom Pfothauer to continue to keep us well informed of the Synod and any reaction that we need to take as a church community. As of now, no action by Council deemed necessary.
Financial Report:	<ul style="list-style-type: none"> Mark Stutelberg provided financials through November 30, 2017. Council discussed the way Multiply will be recorded as incoming contributions will make it difficult to understand how much of the contributions should be counted toward 2017 budget, 2018 budget or 2019 budget. Mark has split out some of the first fruits contributions that he was able to clearly identify as such from certain individuals. The variances to 2017 budget were discussed, in particular, the spending we decided to do on facilities improvements to the west end parking lot and stairs, as well as the Easter offering and the contribution we made to local charities (recorded as an expense). Although the inflows are confused by the first fruits of multiply initiative, we will continue to manage the expenses appropriately to make sure we stay within our financial means. 2018 preliminary budget was reviewed reflecting a 28% increase over 2017. 	<ul style="list-style-type: none"> Action Item (December) – Mark Stutelberg to help provide context of how the budget for 2018 compares to the 2017 forecasted spending. We need to have a discussion on what is driving the increase so that we are able to approve the budget and be able to explain it to the congregation.
Perpetual Calendar November: Review Risk management and Internal Controls, preschool financial reporting	<ul style="list-style-type: none"> None 	<p>Decision: Troy Wenck offered and Cynthia Gustafson seconded a motion to resolve to authorize the sale of stock contributed by congregants. The motion carried Unanimously</p>

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Elders Update	<ul style="list-style-type: none"> • The Elders are seeking additional men to serve as Elders in the upcoming year as 6 Elders will be completing their years of service by the end of 2018. • The Prayer & Healing service continues to provide an impact to congregational members seeking support and prayer for healing. • The Elders are looking to help Pastor Tim with a transportation care ministry by providing rides for members seeking transportation to and from worship services. • Worship support elders will provide an ‘extra pair of eyes’ throughout the facility during weekend services. Assigned elders are being asked to walk the halls and be a visible presence during service times. Should the situation warrant it, they will alert the staff of any concerns and call 911. 	<ul style="list-style-type: none"> • Action Item (December) – All to forward names for candidates for consideration to serve as Elders to Bob or any pastor.
Ministry Planning: Future Sites	<ul style="list-style-type: none"> • No Discussion 	<ul style="list-style-type: none"> • None
Other Topics	<ul style="list-style-type: none"> • None 	
Closing	<ul style="list-style-type: none"> • Meeting closed with Prayer. 	

Council Agenda Items Based on Policy Manual Perpetual Calendar

January	Present Budget to Congregation, Senior Pastor Quarterly Strategic Update
February	Review By-Laws, Orientation of New Council Members, Review Council Policies, Resolution of Sale of Stock
March	Review Endowment and make appropriate distributions
April	Senior Pastor Quarterly Strategic Update
May	Annual Council Strategic Retreat
June	Senior Pastor Performance Review
July	Senior Pastor Annual and Quarterly Strategic Update
August	Council Nominations, Resolution of Sale of Stock
September	Review government regulations
October	Budget Narrative, Senior Pastor Quarterly Strategic Update
November	Review Risk Management and Internal Controls, Preschool Financial Reporting – Status Update
December	No items